

**Sister Lakes Elementary PTO
Meeting Minutes
April 15, 2010**

The Sister Lakes Elementary PTO met in regular session on Thursday, April 15, 2010 at 4:00pm.

The meeting was held in the library at Sister Lakes Elementary.

PTO Board Members Present:

President: Shantelle Beach

Secretary: Michelle Pitcher

Treasurer: Cecilia Garrelts

Principal: Matt Severin

Member(s): Jody Clauser, Teresa Moraca, Nicole Saylor

Michelle gave an overview of the minutes from the last PTO meeting. Teresa motioned to approve the minutes as presented; the motion was seconded by Jody.

Cecilia gave the Treasurer's report. The bake sale at the end of the music program raised \$340.00. The bake sale was a success with 4 tables full of baked goods and help from the Kohl's employees. Cecilia asked that anyone with receipts for reimbursement to please get them to her.

The 5th graders received \$50.00 from the Girl Scouts to apply towards the 5th grade students going to see their 2nd grade pen pals at Patrick Hamilton. Teresa motioned and Nicole seconded for the PTO to help pay for some of the 5th graders' trip.

Kids' Night Out was a success. There were approximately 100 kids that took part in this year's activities.

Mr. Severin let everyone know the new smart boards at the school were being used, and 3 of the 4 teachers that have smart boards in their rooms received more training on them.

The whole school field trip to the Van Buren State Park will be on June 1st and 2nd. Kindergarten – 2nd grades will go together one day and 3rd – 5th grades will go together another day. Teachers will come up with activities for their students to do at the State Park. They will let the PTO know if their activities need any materials purchased for them. The PTO will be purchasing items such as sand toys, kites, bubbles, etc. that will be utilized on the field trips and can then be given to the school to be used at other times. Mr. Severin will arrange for back-up sack lunches for any students that forget to bring one the day of their trip. It was agreed the PTO will spend \$100.00/day to reserve the shelter available at the park for both days of the field trips. The 2 days of field trips will cost approximately \$800.00 for the bussing.

Field Day will be June 8th and it will have a mission/military theme. Mrs. Kyncl is organizing the event. The PTO will coordinate with the Goodies Factory to have the inflatables at the school the day of the event.

There were suggestions for amendments to the by-laws for next year. They included:

- Limiting the PTO to contracts of one (1) year or less

- Clarifying the nomination process for board members

These amendments will be addressed at a later meeting.

Nominations for next year's PTO board were due by today's meeting. Verbal nominations were made during the meeting by Shantelle Beach for President and Michelle Pitcher for Secretary. Shantelle had received a verbal nomination from Shelle Lencki for Treasurer. Teresa Moraca had submitted a written nomination for Vice President. There were no other nominations received.

Shantelle requested that everyone start thinking of new activities/projects that the PTO could do next school year. This would allow the PTO to send home a material/supply donation list at the beginning of next school year.

Shantelle adjourned the meeting at 4:50pm.

Reminder: The next Sister Lakes Elementary PTO meeting will be held on Thursday, May 20, 2010 at 4:00pm in the library.

Submitted by Michelle Pitcher